

**Job Title:** Director of Family and Children Ministries

**Location:** Cumming First United Methodist Church – Cumming, GA

**Job Type:** Full-time flexible with some evenings and weekends

**Position Summary:**

Cumming First United Methodist Church is seeking an enthusiastic and nurturing Director of Family and Children Ministries to lead and grow our ministry for children (birth thru 5<sup>th</sup> grade) and their families. This role involves recruiting, training, and coordinating volunteers, as well as creatively and strategically planning programs that foster Christian faith, fellowship, and service. The position requires setting clear, measurable objectives that align with the church's mission to make disciples of Jesus Christ and its vision to embody Christ's love in the world by fostering diverse perspectives, lifelong spiritual growth, compassionate care, and community engagement. The ideal candidate will have a strong faith in Christ, a passion for teaching and guiding children, and a heart for building and nurturing family engagement within the church.

**Key Responsibilities:**

- Design, implement and oversee a comprehensive faith development program for children providing age-appropriate opportunities for worship, faith formation, fellowship, and service.
- Organize family-oriented events that foster community and faith-building as United Methodists.
- Serve as the primary point of contact for families – providing guidance, support, and pastoral care as needed.
- Recruit, train, and support a team of volunteers to assist with children's ministry programs, ensuring that all leaders are equipped with the skills and knowledge to work with children effectively.
- Ensure compliance with CFUMC's Safe Sanctuary Policy to create a safe and welcoming environment for all children.
- Communicating in collaboration with the Director of Communications with children, parents, church members, and the larger community the ministries and events for children and families at CFUMC.
- Actively seek opportunities to connect with families in the local community inviting them to participate in church events and children's programs and developing partnerships with local school and organizations to support outreach initiatives that serve children and families.

**Qualifications and Preferred Skills:**

- Bachelor's degree in Christian Education, Early Childhood Education, or a related field
- Previous experience in children's ministry or related field, with proven ability to lead and grow ministry programs
- Strong organization, communication, and leadership skills, with a focus on building relationships with children and families

- Familiarity with United Methodist theology and practices
- Proficiency with digital tools for communication and ministry management (e.g. social media, newsletters, planning software)
- Ability to recruit, train, and collaborate with volunteers.
- Is a team player and self-starter and works well with all levels of staff, vendors, members, etc.
- Friendly, positive, accepting of all persons, and can maintain confidentiality

**Salary:**

- In the range of \$47,000-\$52,000 commensurate with experience and qualifications

**Benefits:**

- Pensions of 6% after first year
- Paid time off

**How to Apply:** Provide a cover letter, resume, and a list of three references to the Rev. Dr. Matt Stewart at [mstewart@cfumcga.com](mailto:mstewart@cfumcga.com).

***Cumming First United Methodist Church is an equal opportunity employer and is committed to creating an inclusive environment for all employees and members.***